

FACILITIES MAGAGEMENT

POLICY DESCRIPTION FORM

Department/Group: Facilities Management-Grounds/ISG Budget Code: AAA FMD FMG
 Title: Grounds Caretaker I

PRIORITY: Rank 1 of 1 FUNDING: Full Year ☒ Other ☐ _____ Months

ITEM STATUS: Restoration ☒ Program Change ☐ Workload ☐

OPERATIONAL AND/OR FISCAL IMPACT: Clearly explain the impact on services (attach additional pages if required)

These positions perform landscape at Arrowhead Regional Medical Center. Facilities Mangement is fully reimbursed for these positions. Currently, Public Service Employees (PSE) are performing these duties. PSE's were used to determine what level of service is needed by ARMC. The intent, once the level of service was determined, was to eliminate the PSE's and fill with full-time permanent positions. ARMC has agreed to cover all costs incurred for landscaping services at ARMC which include the cost of these 2.0 full-time positions.

	<u>2003-04</u>	<u>Ongoing 2004-05</u>
APPROPRIATIONS		
Salaries & Benefits (attach additional page if required)	\$ 72,338	\$ 74,508

CLASSIFICATIONS		
<u>Budgeted Staff</u>	<u>Title</u>	<u>Amount</u>
<u>1.0</u>	<u>Grounds Caretaker I</u>	<u>36,169</u>
<u>1.0</u>	<u>Grounds Caretaker I</u>	<u>36,169</u>

Services & Supplies

Other (specify) _____

Equipment

FIXED ASSETS	
<u>Item</u>	<u>Amount</u>

Reimbursements (specify) _____

Total:	\$ 72,338	\$ 74,508
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REVENUE (specify source)

9800 Other Services	72,338	74,508
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Total:	\$ 72,338	\$ 74,508
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LOCAL COST	\$ 0	\$ 0
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